



INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

We Protect Hoosiers and Our Environment.

100 N. Senate Avenue • Indianapolis, IN 46204

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Michael R. Pence
Governor

Thomas W. Easterly
Commissioner

January 17, 2014

UST Owners and Operators,
Environmental Consultants and Contractors
And Other Interested Parties

To Whom It May Concern:

Re: ELTF Claims Electronic Application

- The updated, electronic ELTF Claims application (Form 47139) is now available for use. The form can be found on the following link:
<https://forms.in.gov/download.aspx?id=9671>.
- The updated, electronic ELTF Eligibility application (Form 55459) is now available for use. The form can be found on the following link:
<https://forms.in.gov/download.aspx?id=11477>.
- The updated, electronic ELTF Confirmation of Emergency Response Status (Form 55458) is now available for use. The form can be found on the following link:
<https://forms.in.gov/download.aspx?id=11476>.
- Claims completed using these new applications also requires the Excel file with the Application information saved in .xls format.

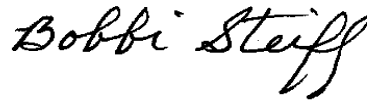
- There will be a training session on how to use the new forms and to answer any claim preparation questions on **Thursday, February 13, 2014** from **9:30 a.m. – noon**. The Financial Assurance Board will be meeting in the afternoon and the Nonrule Policy Document (NPD) will be presented.

Indiana Government Center South
402 West Washington Street, Conference Center #22
Indianapolis, IN 46204

- Use of the new applications will be required for all claims (claims for costs and eligibility) submitted to ELTF beginning Monday, March 17, 2014. Any claims received on or after March 17, 2014 not using the updated application will be administratively denied.

For questions regarding the Claim application, please contact Bobbi Steiff at 317-234-0935 or via email at rsteiff@idem.IN.gov. For questions regarding the Eligibility application or the Confirmation of Emergency Response Status form, please contact Jay Goulet at 317-234-5064 or jgoulet@idem.IN.gov.

Sincerely,



Bobbi Steiff
Chief, Excess Liability Trust Fund Claims Section
Underground Storage Tank Branch
Office of Land Quality